

Hon. Treasurer's Report for AGM 29 May 2026¹

Joan Varley 2026

CASHFLOW

2023-2024	Income: £32103	Outgoings: £32540	Balance: -£437
2024-2025	Income: £29995	Outgoings: £20601	Balance: £7894
2025-2026	Income: £30428	Outgoings: £29573	Balance: £855

BANK CLOSING BALANCES

31.3.2024	CAF Cash £894	CAF Gold (Reserve) £8
31.3.2025	CAF Cash £7744	CAF Gold (Reserve) £1623
31.3.2026	CAF Cash £5852	CAF Gold (Reserve) £3675

Museum financial resources on 31 March 2026 were £9527² The majority of this is from the balance we grew at the end 2024-2025. During 2025-2026 financial year, the museum incurred additional outgoings whilst also experiencing a reduction in the level of non-project related larger donations. We have however continued to build up our Reserve in the CAF Gold account, and contributions from several Trustees and Richard Johnson enabled the purchase of a Military Medal awarded to a local resident which currently forms part of a display in the museum.

ADDITIONAL OUTGOINGS 2025-2026

- The renewal of Church House 25-year lease incurred legal fees of £3065 (£505 VAT recoverable). Deputy Chair Richard Seymour kindly contributed £700 towards these fees, and we have approached the Council for a further contribution, over and above the £100 for the Land Registration fees they have already offered.
- Quarterly Rent to ETC was increased from £1115 to £1145.10 (£1194.35 from April 2026). We have asked the Council for our SLA Grant to be increased by a similar amount to the rent increase.
- Engagement of IT Company 2Moons to manage our IT Infrastructure at c.£3000 per annum (a follow on from a project funded by MDSE). Trustees will be reviewing support for our IT infrastructure in early 2027 before the 2-year contract comes up for renewal, however the current costs are partly offset by no longer paying a House Manager, a role which included IT management.

REDUCED FUNDING FROM DONORS

Donors in recent years have included: ETC, GSBT, Warren Meadows Trust³, Stonewall Park Charitable Trust, Edenbridge & Westerham Rotary⁴, Bonfire Society⁵, Edenbridge Car Show, Tesco, and Airborn.

Totals received:

2023-2024: £16,600;

2024-2025: £20,000;

2025-2026: £13,500 (ETC £6500; GSBT £7000)

¹ All figures rounded up or down as appropriate.

² Does not include March income, or cash income from the March quiz which will show in April 26..

³ Warren Meadows will only fund projects going forward.

⁴ Rotary Club are now a Corporate Member.

⁵ £200 donation received in April 2026.

OTHER SUBSTANTIAL DONATIONS/INCOME

£160 total revenue from research enquiries

£250 Legacy received from a former member.

£260 in donations from group visits and outreach.

£300 donations from Trustees and RJ to fund purchase of MM.

c. £3800 gross income from shop sales, net c.£2300.

GRANTS

MDSE - £2918 awarded to review and upgrade IT infrastructure including our modes cataloguing system.

ETC CIL £1950 successful application to fund purchase of new display case covers. Money to be received on completion of the purchase.

MEMBERS

In 2025 Trustees voted to raise membership fees from 1 January 2026 to: Individual £20, Family £35. We very much appreciate members' ongoing support and receipt in March of a large tranche of increased membership fees greatly assisted in our ending the year with a positive cashflow balance.

Corporate Membership remains at £120, however not all pay the full amount: Chiddingstone PC £90, Cowden PC £100, Hever PC £150 (11/24), Rotary £120, EDHS £90.

CASHFLOW 2025-2026 SPREADSHEET

A record of cashflow for 2025-2026 is attached with figures based on monthly bank credits and debits but broken down in an attempt to reflect the source of specific income. The excel version includes substantial notes which cannot be viewed in the image version below. Please note this is a working document and subject to minor changes. You can view the official signed off accounts on the museum website or in due course on the Charity Commission website.

Thanks go to our many dedicated volunteers for the income and donations they bring in from shop sales, activities, outreach, walks, etc; and to all involved in the Quiz in March which raised over £1000. Thanks also to our members for their ongoing support, and finally to those involved in managing the museum accounts including Richard Seymour, Julie Johnson, Paul Byrne, Sandra Shaw and Clare Seymour.

Shop Report by Clare Seymour attached.

Eden Valley Museum Trust														
Cash Flow Projections 2025-2026 - calculations based upon money paid into CAFCash Account each month* and payments out.														
		2025	2025	2025	2025	2025	2025	2025	2025	2025	2026	2026	2026	
Income		Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Annual
CAFCash ACC	Interest			3.23			2.88			5.81			4.65	16.57
Grants		2918.00			6,500.00		7,000.00							16418.00
Membership	Ordinary	204.00	277.00	196.00	264.00	39.00	91.00	38.00	81.00		114.00	144.00	919.00	2367.00
	Corporate	90.00				120.00							90.00	300.00
Gift Aid	Gift Aid					875.24								875.24
VAT Returns	VAT Returns						1,127.00			549.76				1676.76
Shop Cash Sales	Cash sales	132.60	71.75	91.60	84.05	125.40	46.20	167.90	67.65	274.70	106.25	0.00	175.08	1343.18
Shop Card Sales	Paypal / Zettle	266.14	250.72	150.07	335.50	210.60	271.49	252.22	166.77	290.07	276.92	208.59	317.83	2996.92
Shop Sales - external	Sumup/Market/Outreach							81.25		48.61				129.86
Donations	Donations Box in museum	69.62	55.20	64.99	67.30	57.86	126.41	60.96	47.80	119.67	83.55		62.43	815.79
Donations	Paypal / Zettle												6.00	6.00
Donations	Sumup	40.42	7.89	35.50	9.86	33.52	36.48	29.58	26.62	21.69	13.80	0.00	40.40	295.76
Donations	CAF											14.47		14.47
Donations	Easyfundraising													0.00
Donations	Outreach/Group Visits/Other	290.00	176.00	73.00		20.00	20.00	60.00	320.00				30.00	989.00
Other income/donations?	Research/Other	42.00		53.00	715.00		0.23		50.00		144.00	600.00	570.00	2174.23
Extra or Less than income paid into bank	Adjustments		9.05	5.41	-1.35	-3.26	12.39	-3.86	-0.45	5.63	-14.80			8.76
	Monthly income	4,052.78	847.61	672.80	7974.36	1,478.36	8,734.08	686.05	759.39	1,315.94	723.72	967.06	2,215.39	30427.54
Outgoings		April	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Annual
Bank charges	CAF	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	60.00
Rent	ETC			1,145.11			2,290.22				1,045.11			4,480.44
Insurance	A&T Group Insurance		1,063.64											1,063.64
Information Commissioners Office (ICO)	DD		47.00											47.00
Fire Alarm System Maintenance	ETC/Fuzion					274.80						49.64		324.44
Intruder Alarm Servicing - Split with ETC	ETC/Fuzion					289.80								289.80
Fire Alarm System Maintenance - DualiCom	ETC/Fuzion													0.00
Annual Key Subscription - Split with ETC	ETC/Fuzion											24.00		24.00
CCTV	Fuzion			177.60						168.00				345.60
Pyrotec				511.76										511.76
Pest control	ETC	22.50				45.00								67.50
General Museum Maintenance			14.99	96.04			30.00	18.84	128.52					288.39
GAS	ETC Gas					134.06	1.42		240.89			1054.49		1,430.86
Electricity	British Gas / Electric DD	361.66	284.06	328.74	263.23	228.98	178.26	153.40	142.99	138.26	141.34	133.58	144.60	2,499.10
Vodafone	Phone / Internet	73.14	74.40		37.20									184.74
Shop	Stock	220.84	127.10	272.65	70.68	106.50	202.83	98.00	65.00	112.95	106.36	39.22	120.70	1,542.83
IT & Software	Backblaze Cloud \$\$	36.81	36.39	36.40										109.60
	Microsoft	10.49	10.49	10.49	10.49									41.96
	WP Forms - website + Astro									75.02		50.59		125.61
	Kualo - website	10.80	21.60	10.80								10.79		53.99
	2Moons - IT Admin				510.73	1,685.54		234.24	468.48		468.48	234.24	657.05	4,258.76
	Modes - catalogue	2,160.00												2,160.00
Office & Stationary costs & stamps	Including Steward Supplies	201.85	13.92	129.92				49.69	26.83		156.09	216.86		795.16
Curatorial	Galleries	155.96												155.96
	Collection	293.82												293.82
Membership fees	WoT, AIM, Prime										60.00	73.00		133.00
Events	Hall Hire		45.56	98.08					100.00	23.75	149.04	141.49	317.62	875.54
EVM25		11.39	136.76	251.47	87.96		288.18							775.76
Activities & Outreach									100.00					20.89
Members EVH	Printing & Postal costss									553.75				553.75
Salaries /Consultant Fees	Accounts Bookeeping	80.00	80.00	100.00	80.00	120.00	70.00	70.00	70.00	80.00		100.00	60.00	910.00
	Accountant			900.00										900.00
	Cleaning + windows	32.00	36.00	32.00	52.00	44.00	32.00	32.00	52.00	32.00	20.00		52.00	416.00
	Other outgoings	81.00			700.00	37.20	50.00		334.88	100.00				2430.00
	Monthly outgoings	3,757.26	1,996.91	4,106.06	1,817.29	2,970.88	3,147.91	661.17	1,734.59	1,288.73	2,151.42	2,132.90	3,807.86	29,572.98
2025-2026 end of year balance		295.52	-1,149.30	-3,433.26	6,157.07	-1,492.52	5,586.17	24.88	-975.20	27.21	-1,427.70	-1,165.84	-1,592.47	854.56

Eden Valley Museum Trust Shop

Report for AGM 2025-2026

We have continued to work on our core aims, which are to focus on offering a range of pocket money items for children. relevant books and souvenirs and items produced by small businesses, preferably local. Tea towels, coasters, magnets, preserves and children's toys are all good sellers.

We are constrained by the fact that, due to our small size and budget, we are not generally able to purchase items at wholesale prices, although it has been possible in relation to some food items. Locally made pottery, jewellery and some books have been sourced on a sale or return basis, thus reducing the financial risk to the trust. A major difficulty in relation to profitability is the fact that we must pay VAT on all sales other than food, books and children's toys, whether or not it was charged to us.

Information relating to shop takings is given below – they are not dissimilar to 2024/5. Sales in November and December benefitted from calendar sales, although they were significantly less than last year. Sales, and visitor numbers, on Thursdays and Saturdays are notably higher than those achieved on Wednesdays and Fridays, when we are only open in the afternoons. I wonder if there is a case for opening all day Friday instead of Wednesday afternoons? In that context, museum visitor numbers remain below those achieved in the pre-Covid years, which obviously has implications for donations and shop takings generally.

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Transactions	35	59	31	42	49	61	41	72	39	2	40	45
Receipts £	238	461	298	401	328	337	362	556	318	12	303	383
Less donations Membership payments	20	28	48	42	35	5	29	45	16	0	40	66
Less VAT due	31	58	33	50	32	35	59	75	45	2	30	32
Net receipts £	187	395	217	309	261	297	274	436	272	10	223	285

Annual shop profit: £3,165 less £1,510 spent on stock 2025/6: **£1,655**

Value of stock at cost as at 31/1/2026: £950

Clare Seymour

23 April 2026